

Assistant Treasurer of the Central Committee

(see also: Officer Elections)

Every central committee . . . shall appoint and constantly maintain a chairman and a treasurer, whose names and residence addresses, together with the names and residence addresses of its other principal officers¹, shall be filed where campaign fund reports are required to be filed pursuant to § 13-401 of this title. The chairman, treasurer, and other principal officers shall all be registered voters of the State of Maryland. The treasurer shall receive, keep, and disburse all sums of money, or other valuable things, which may be collected, received, or disbursed by the committee or by any of its members for any purposes for which the committee exists or acts. Unless the chairman, treasurer, and other officers are appointed and filed as required in this subsection, it is unlawful and a violation of this article for a central committee or political committee, or any of its members, to collect, or receive, or disburse money, or other valuable things, for such purposes. A chairman or treasurer of a committee who resigns or otherwise ceases to be chairman or treasurer, as the case may be, shall notify the [county elections] board or the State Board where the original appointment was filed on a form prescribed by the State Board signed by him. A new appointment must be made and filed immediately in accordance with this section. The treasurer and chairman shall file campaign fund reports in accordance with subsection (b) of this section and § 13-401 of this title.

Maryland Elections Code, § 13-202(a) (2002 ed.)

Duties of the Treasurer (and in the Treasurer's absence, the Assistant Treasurer): The Treasurer shall keep accounts of all monies the [Central] Committee receives and disburses and shall deposit all monies and valuables in the name of and to the credit of the Committee in such banks and depositories as the Committee shall designate by appropriate resolution. The Treasurer shall provide a surety bond in the amount of not less than five thousand dollars(\$5,000), the cost of the bond to be borne by the Committee. The Treasurer shall submit a financial report at all regular meetings of the Committee. The Treasurer shall prepare and present an annual budget to the Committee. All expenditures shall be authorized by the Treasurer and shall be paid upon presentation of receipted bills or vouchers.

By-Laws of the Montgomery County Democratic Central Committee,
article V, § 4

The Treasurer of the Central Committee (with the assistance of the Assistant Treasurer of the Central Committee) will compile an annual Dollars Drive accounting report that will be presented to the Central Committee at its regular August meeting. The annual report will indicate how much money (net) was raised by each precinct in the Dollars Drive, how much money was allocated to each precinct as a result of the money that they raised in the Dollars Drive, and how much money is in each precinct's account in the Precinct Operations Account (formerly the Precinct Trust Fund). The report will also indicate

¹ Article IV, section 1 of the By-Laws of the Montgomery County Democratic Central Committee identifies the Vice Chair as one of the six officers of the Central Committee.

which precinct raised the largest amount of money (net) in the Dollars Drive and which precinct raised the largest amount of money (net) per registered Democratic voter in the Dollars Drive.

Dollars Drive Accounting Policy, § 2,
Adopted by the Montgomery County Democratic Central Committee, March 11, 2003